

COMMUNITY RELATIONS

COMMUNICATION WITH THE PUBLIC

PRESS ACCESS TO CAMPUS AND STUDENTS

It is the intent of the Corona-Norco Unified School District to foster a cooperative relationship with the news media while ensuring the peaceful conduct of school activities.

- A. If members of the news media wish to interview or photograph students on school grounds, they must first:
 - 1. Report to the principal or his/her designee to register their presence on campus prior to entering school grounds; and
 - 2. Be assigned a member of the District staff who will accompany the media representative while they are at a school site to ensure their presence is not disruptive.

- B. To facilitate access to campus and avoid unnecessary delays and other misunderstandings, it is requested that the news media contact the District and proceed in the following manner:
 - 1. For breaking news stories/crisis situations, contact the Community Relations office for immediate assistance. A District Office staff member will be designated to meet the press at a specific school site to accompany the media representative onto campus, thus relieving the school site staff of this responsibility.
 - 2. For ongoing human interest or follow-up news stories, news media representatives should contact the site administrator in advance, and schedule an appointment.

- C. Interviews may be held and photographs may be taken only with student consent:
 - 1. During period(s) when the student is not in class, i.e., lunch period, break period, before school or after school; or
 - 2. During a class period only if the teacher agrees that removal of the student from class or the news media's presence in class will not disrupt the learning environment.

Prior to being interviewed or photographed by the news media, the District may advise the student(s) of their right to contact a parent or guardian and of their right to refuse to be interviewed or photographed. If the student(s) request to contact a parent or guardian, the District will provide them with the means necessary to do so. If the student refuses to be interviewed or photographed the District will support the student's decision.

The Principal or designee should choose the location of all interview and photograph sessions the news media is permitted to conduct on school grounds.

- D. The District reserves the right to refuse to register or revoke the registration of a member of the news media at any time if the Principal or designee has a reasonable belief the news media's presence on campus could:
1. Be disruptive to or distract the school, its students, its teachers or its other employees;
 2. Interfere with the peaceful conduct of the activities of the school.