

ADMINISTRATION

MANAGEMENT ORGANIZATION

It shall be the duty of the Superintendent to organize the Management staff and all other personnel. The Superintendent shall establish necessary lines of authority to represent and control the delegation of power.

For the purpose of the Section and for the purpose of Chapter 10.7 (commencing with Section 3540) of Division 4, Title I, of the Government Code, a Management employee is defined as an employee in a position having significant responsibilities for formulating District policies or administering District programs.

Line of Authority:

Each employee in the District, except the Auditor and special consultants employed to advise the Board on particular matters, shall be responsible to the Governing Board through the Superintendent.

All personnel shall refer matters requiring administrative action to the Management employee immediately in charge of the area in which the problem arises. Management employees shall refer such matters to the next higher authority when necessary.

Legal References:     Education Codes 35020, 35035  
                              Government Code 3540

Revised:                August 19, 1980