

BUSINESS SERVICES

PURCHASING

The Assistant Superintendent, Business Services, shall be responsible for purchasing for the district, setting specification standards and determining amounts required for purchasing as set forth in the Corona-Norco Unified School District's Purchasing Guide. Legal requirements of bidding and the dictates of sound business practice shall be followed. All purchases are to be authorized or ratified by the Board of Education.

The Corona-Norco Unified School District will purchase school materials, supplies, and equipment from local vendors whenever the price, quality, and service are equal to or lower than the quotations received from out-of-district vendors.

Legal References: Education Codes 35020, 35276, 40001, 40002

Approved: March 29, 1988