

CORONA-NORCO UNIFIED SCHOOL DISTRICT

5117

STUDENTS

ADMISSION AND ATTENDANCE

ATTENDANCE

INTER-DISTRICT TRANSFERS

The Board of Education recognizes that parents/guardians of students who reside in one district may, for a variety of reasons, choose to enroll their child in a school in another district. It is the intent of the Board of Education to accept into the Corona-Norco Unified School District (on a non-tuition basis), students from other school districts who have completed an inter-district transfer request. Such requests into the Corona-Norco Unified School District shall be initiated in the district of residence, and may be acted upon by the Corona-Norco Unified School District only upon formal release from the district of residence.

Requests for inter-district transfers shall be acted upon in a nondiscriminatory manner, without regard to the student's academic performance or athletic participation. In addition, the Board may prohibit the transfer of any pupil that would negatively impact the racial and ethnic balance of the District or a voluntary court ordered desegregation plan.

Inter-district Attendance Permits

The Board of Education may enter into an agreement with any other school district, for a term not to exceed five school years, for the inter-district attendance of students who are residents of the districts.

The agreement shall specify the terms and conditions under which inter-district attendance shall be permitted or denied. It also may contain standards agreed to by both districts for reapplication and/or revocation of the student's permit.

Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee shall review the request and may approve or deny the permit subject to District's BP and AR 5117.

Transportation

If an application is approved, transportation shall be the responsibility of the parent.

Limits on Student Transfers Out of the District to a School District of Choice

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In accordance with an agreement between the Governing Board and the board of another district, a permit authorizing a student's attendance outside his/her district of residence may be issued upon approval of both the district of residence and the district of proposed attendance.

The Superintendent or designee may approve an inter-district attendance permit for a student for various reasons, including, but not limited to the following prioritized categories:

1. When the student has a sibling attending school in the receiving district, to avoid splitting the family's attendance.
2. When the student's parent is employed within the district's attendance boundaries.
3. To meet the child care needs of the student. Such a student may be allowed to continue to attend district schools only as long as he/she continues to use a child care provider within district boundaries.
4. When the student has been determined by staff of either the district of residence or district of proposed attendance to be a victim of an act of bullying as defined in Education Code 48900(r).
5. To allow the student to complete a school year when his/her parents/guardians have moved out of the district during that year.
6. To allow the student to remain with a class graduating that year from an elementary, middle, or senior high school.
7. To allow a high school senior to attend the same school he/she attended and completed as a junior, even if his/her family moved out of the district during the junior year.
8. When the parent/guardian provides written evidence that the family will be moving into the district in the immediate future and would like the student to start the year in the district.
9. When recommended by the school attendance review board or by county child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence.

10. When there is valid interest in a particular educational program not offered in the district of residence.

The procedure for inter-district transfer requests shall be as follows:

1. Requests for inter-district transfers must be submitted between the designated Transfer Window of the preceding school year for which the transfer is intended.
2. Requests for inter-district transfers may be approved if all of the following conditions are met:
 - a. All inter-district transfers submitted during the transfer window have been acted upon; and
 - b. The transfer will not exceed 95% of the actual capacity at the school or grade level, based on District projections and/or staffing;
3. Any inter-district transfer request shall be revoked when it has been determined that the student:
 - a. Violated any provision of Education Code section 48900 *et seq.*;
 - b. Does not profit from instruction and/or disrupts the learning environment. This may include discipline referrals, and/or excessive tardies or absences.
 - c. Fails to maintain a 2.0 grade point average.
4. An inter-district transfer request may be denied or a permit may be revoked if false, misleading, or deliberate omission of information is used as a basis for securing or renewing an inter-district transfer permit. Failure to promptly update essential information such as parental employment or residence shall also be a basis for denying or revoking a permit.

The Superintendent or designee may deny initial requests for inter-district attendance permits due to limited district resources, overcrowding of school facilities at the relevant grade level, or other considerations that are not arbitrary.

Inter-district permits are valid only for the school year approved. Inter-district permits must be renewed annually.

Within 30 calendar days of the failure or refusal to issue a permit, the parent or guardian may appeal the decision to the county board of education. Failure to appeal within the required time is good cause for denial of an appeal.

Students who are under consideration for expulsion or who have been expelled may not appeal inter-district attendance denials or decisions while expulsion proceedings are pending or during the term of the expulsion.

Existing inter-district attendance permits shall not be rescinded for students entering grade 11 or 12 in the subsequent school year.

Legal References: Education Codes 48900(*r*), 46601, 46600

Board Policy Adopted: July 18, 2017