

HOW TO: Upload Independent Study Agreement

Prior to logging into Q Parent Connection, parent/guardians must download, fill out, print, and sign the Independent Study Agreement.

FROM A COMPUTER

- 1) Log into Q Parent Connection (<https://parentconnect.cnusd.k12.ca.us/>)

- 2) Select the desired **student name** for the **21/22 school year** from the **student list**

- 3) Go to the [Student Documents] section

- 4) Select the [Upload Documents] link

- 5) To upload:

- Document Type** = Independent Study Agreement
- Title** = Ind Study
- Select [Choose File]
- Locate the signed Independent Study Agreement on your computer
- Click the document
- Select [Open]

- 6) Type in your name for an electronic signature

- 7) Select the [Submit Document] button

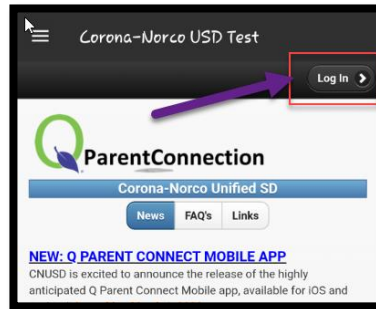
- 8) Select [Exit] when completed

FROM A MOBILE DEVICE

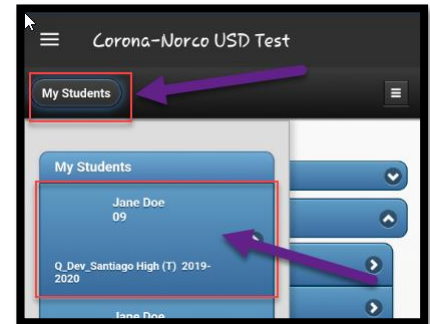
- 1) Open up Q Parent Connection app from your phone



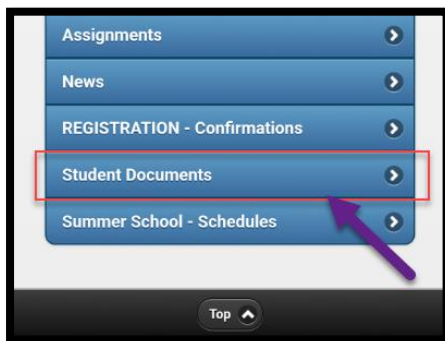
- 2) Log into Q Parent Connection (<https://parentconnect.cnusd.k12.ca.us/>)



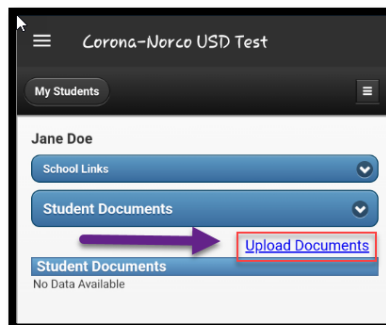
- 3) Under [My Students], select the desired **student name** from the student list



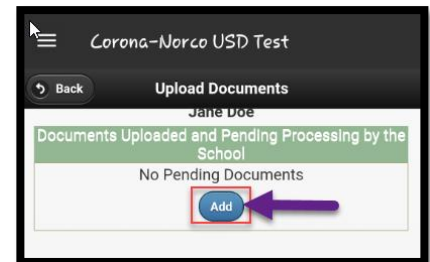
- 4) Go to the [Student Documents] section



- 5) Select the [Upload Documents] link



- 6) To upload a document, select [Add]



- 7) To upload the Independent Study Agreement document:
- Document Type** = Independent Study Agreement
 - Title** = Ind Study
 - Select [Choose File]
 - Locate the **signed Independent Study Agreement** on your device.
 - Type your **electronic signature**
 - Select [Submit Doc]

- 8) Select [Back] when completed

